



**Citizen Advisory Committee (CAC) Meeting**  
**Hemet Public Library- 2<sup>nd</sup> Floor**  
**Thursday, September 27, 2012 – 7:00 PM to 9:00 PM**

**AGENDA RECAP**

**1. Call to Order- Chairman Dan Goodrich**

Chairman Goodrich called the meeting to order at 7:00 p.m.

Staff Present: Interim City Manager Mark Orme  
Police Chief Dave Brown  
Community Development Director Deanna Elliano  
Public Works Director Kris Jensen  
Assistant City Attorney Erika Vega

CAC Present: Gary Fowler Linda Krupa Stefany Nelson  
Dan Goodrich Norm Kyriss Michael Ramirez  
Frank Gorman Mary Ann Mari Larry Smith  
Mona Groff Sharon McComb

CAC Absent: Jim Connell Eric Gosch  
Patty Drusky Connie Hall  
Eva Gifford Robert Masson  
John Gifford Valerie Velez

**2. Comments or corrections to the August 23, 2012 CAC Agenda Recap  
(distributed via e-mail to CAC members)- Chairman Goodrich and CAC members**

Sharon McComb clarified that on Page 12 of the recap, in the paragraph stating that 400 of the 1,046 homes in her community were rentals, the number 400 should be 700.

**3. Comments from the Public –CAC Chair**

Seth Weinger: Introduced himself and advised that he had recently been given the official title of Crime & Safety Director of the Valley Wide Community Watch Association. The United Communities Network had employed him to create community watch groups throughout the valley, to coordinate between these groups, including business watch, school watch, and whatever is needed to bring the community together. We will be doing emergency preparedness, and getting the word out through all the communities in an effort to join all of the resources that we have, to embark on a united goal of making our valley a better place to live. He added that he would be needing a lot of volunteers for this effort.

C.W. Cecchi: Stated that he would like to discuss two items. The first is AB 1081 which will be signed by the governor tonight to stop our police officers from arresting illegal aliens. He discussed the idea of thinking outside of the box, suggesting that the next time we negotiate a contract that involves a union, we stipulate that for every dollar a union spends or sends to a political party, they put a matching dollar back into the city. He indicated that he would be pushing for the same thing with teachers. It is his understanding that California teachers are overpaid. He believes this because the NEA and the California Teachers Association just sent \$100 million to the Democratic party for the re-election of President Obama.

Will Stelts: Addressed the CAC as an 8 year resident of the city of Hemet. He discussed Section 8 housing, and the fact that social services subsidizes rents for a multitude of Hemet residents. He wondered if there was a way to require that social services also pay for the police and fire protection, and all of the other services that are needed by the City and the citizens to maintain our way of life. He suggested that these renters are degrading the neighborhoods that they move in to. Some may disagree, but it is a fact that without the subsidies they receive, they would not be able to afford to live here. Is it possible for the City to pass an ordinance to require social services to pay for all of these extra expenses that are incurred by having these people in our city?

Jim Lineberger: Stated that he really liked what was going on out there with rebuilding Hemet and working to restore the community. He discussed some concerns that he had with panhandling, noting a recent trip to the WalGreens on Lyon & Florida Ave. Within a 15 minute period, while he waited in the car for his wife to emerge from the store, he was approached by at least six different people. This can be scary, particularly for seniors. He proceeded to discuss his idea of getting 20 or 30 men together to establish a presence in shopping centers throughout the valley and approach the panhandlers to let them know that it is not okay for them to be there, and provide them with cards referring them to the community pantry. He suggested that the group could spend 3 hours per weekend walking seniors to their cars to prevent them from being approached by panhandlers. If the City is amenable to this idea, he will put together a committee to establish the group.

#### **4. Summary Updates on Hemet ROCS Implementation – Interim CM Orme & CDD Elliano**

##### **a. Implementation Teams**

Interim City Manager (ICM) Mark Orme advised the CAC that he had spent the evening with the City Council on Tuesday, to update them regarding the great work that is being implemented through the Hemet ROCS program. He noted that a majority of the CAC had been present, and that they'd been able to present and reveal to the City Council and the citizens the wave that would be hitting in relation to the interconnectivity of the City departments and accomplishing the ordinances that the CAC is helping put into place through their recommendations. He turned the presentation over to Community Development Director (CDD) Elliano.

CDD Elliano referred to a handout that she had provided, and briefly discussed what had been presented at the City Council meeting on Tuesday. She noted the five different components of the Implementation Teams, including the Field Operations Task Force component, the Public Outreach component, the Event Coordination component, the Volunteer Support component, and the Ordinance Development component, which is the CAC's primary role. She noted that the subsequent pages in the handout provided additional details regarding the individual components, which she touched on briefly.

CDD Elliano discussed the Field Operations Task Force, noting that while the Police Department is taking the primary lead with this one, some very specific components of various departments have been identified, which are Code, Building, the Police contingent that will be funded by the COPS grant, Public Works and Fire. The sample activities for this task force are going after shopping carts, homeless encampments, prostitution, panhandling, chronic nuisance property, illegal dumping, weed abatement, neighborhood sweeps, hotel/motel compliances, abandoned buildings, dangerous properties, foreclosures, parolee/probationers, and sex offenders.

In terms of the CAC, many of the ordinances that we've worked on have provided the task force with the tools that they need to legally and effectively enforce these issues.

The next step is public outreach. She complimented the CAC for all of the great ideas and suggestions that they had provided for this effort. Our Community Investment Department will be working closely with other departments on newsletters, flyers, pamphlets, circulars, notification of community events, updates to the City website, etc.

Event Coordination is primarily falling under the umbrella of the Public Works Department and Kris Jensen, in coordinating with the various community groups and city groups, for things that may be city-sponsored, such as community clean-ups or other city-sponsored special events.

CDD Elliano turned the presentation back over to ICM Orme to discuss some of the new things that have been implemented on the City's website.

- b.** Hemet ROCS Hot-line
- c.** On-line Reporting of Community Concerns/Properties
- d.** Volunteer Forms

ICM Orme embarked on a discussion of the three ROCS related items that had been launched in the past week, advising that a number of citizen responses had already been received via the new forms that have been established on the website. Once completed the forms are transmitted directly to each department. He described the "Issue of Concern" and "Volunteer Interest" forms, and discussed how they work, adding that the City is working on even more effective ways of doing things via a smart phone application.

ICM Orme discussed the newsletter that would soon be sent out city-wide, noting that the City Council wanted to be sure that it was filled with useful information rather than "fluff" so they had been intently focusing on the content.

Finally, ICM Orme discussed the much anticipated Hemet ROCS hotline. He advised that they'd been expecting to receive a call this week, in response to the efforts to get an 800 number for the hotline. At this point in time, he was uncertain regarding the success of those efforts, but should know before the end of the week. He then turned the presentation back over to CDD Elliano.

- e.** Shopping Cart Compliance Update

CDD Elliano updated the CAC regarding the shopping cart issue, advising them that at the beginning of May 2012 the Public Works staff had been doing a weekly sweep of the city to pick up abandoned shopping carts. After soliciting guesses from the CAC members, she distributed a "Shopping Cart Statistics" handout, and noted that since the sweeps had

begun, the Public Works staff alone had picked up 1,101 shopping carts. She pointed out that the City was now enforcing the shopping cart containment plan requirement, but that the number of shopping carts picked up each week continued to be high. She explained that 44 retailers within the city utilize shopping carts in their stores, and are required to have containment plans, but as of last week, 17 stores had still not complied with this requirement. Some citizens feel that the business owners are being punished for something that they are really not responsible for, but the effort to resolve this issue needs to be a cooperative one. She commended the stores who have had the least amount of carts picked up, and listed the worst offenders as follows: Stater Bros. – 342 carts; Walmart – 135 carts; Grocery Outlet – 84 carts; CVS – 58 carts; Los Altos Meat Market – 38 carts; Big Lots – 36 carts; Vons – 36 carts; 99 Cent Only – 35 carts; Kmart – 33 carts; and Target – 32 carts.

CDD Elliano advised the CAC that Code Enforcement had begun to issue citations to those stores that have failed to submit a plan, and that following the citations, three containment plans had been received to date. She further noted that Home Depot had installed wheel locks on their carts, and that both Stater Bros. Store Nos. 46 and 76 had indicated they would be installing wheel locks, as had Walgreens Store Nos. 5038, 01081 and 05349, but no time frame had been given regarding when that would be happening.

Chair Goodrich: How long do the remaining retailers have to comply?

CDD Elliano responded that Code Officers would be issuing weekly citations at this point, and would continue to do so until the stores are in compliance.

Chair Goodrich: How much are the fines?

CDD Elliano: The first citation is \$125, which then goes up to \$250, and then \$500.

Chair Goodrich: Is that weekly?

CDD Elliano: Yes, it can be weekly. If they contact us and indicate that they are working on their plan and will be submitting it, we are amenable to working with them. What we encountered with some stores, is that the store managers were not being responsive, so we had to reach out to the corporate level, which brought forth a greater response, with the exception of the 17 that have yet to submit their plans.

A discussion ensued regarding the \$50 that state law allowed the city to charge as a one-time fee, per occurrence.

Frank Gorman: How much has been collected relative to that \$50 fee.

CDD Elliano: This is the part that's been difficult. That \$50 is under the Business & Professions Code of State Law. Per this law, we are required to document that there has been 3 occurrences within a 4 month period. Before we can assess that one-time \$50 fee, we have to provide the offender with notification and allow them 3 days to pick up their carts. If they pick them up within that 3 day period, we cannot assess the fine, and this is often what they are doing. So even though we've picked up an excessive amount of carts, as long as they pick them up in the noted time period we have no mechanism to collect a fine.

For those that have still not been picked up after that time frame expires, the impound fee kicks in, since we are tracking them, and we have the authority to start charging the \$50. Finally, at the end of 30 days any cart that has not been retrieved can be disposed of.

Frank Gorman: Of the carts that have been collected, are they full of items? Are people with them? Are they abandoned? What is done with any items that are in the carts?

CDD Elliano: The vast majority of the carts that are picked up are abandoned and empty, and often left either in vacant lots or the right-of-way, where the Public Works crews or cart retrieval companies pick them up. However, there are often carts that are being pushed around by people, and those people are approached by the Police Department (PD). The PD can then cite them, ask them to remove their possessions from the cart, and then call Code or Public Works to confiscate the cart. This requires some coordination, since if PD leaves before the cart is picked up, the person can simply put his belongings back in the cart and continue on. If a cart containing possessions is confiscated with the possessions, those possessions must be labeled, inventoried, secured, dated, and then held for 90 days to allow the owner time to retrieve their belongings.

Sharon McComb: Of the 1,101 carts, do these include the carts that the retrieval companies have not picked up?

CDD Elliano: Many of the stores to which the confiscated carts belong, particularly Stater Bros., do have retrieval companies, but they are apparently not coming often enough, or doing a very good job if we are getting to them first. If the cart retrieval companies pick up carts, they return them directly to the stores.

Discussion ensued regarding this matter, and the ineffectiveness of some of the shopping cart retrieval companies.

Chair Goodrich: Wondered if there was a way to make the retrieval companies be on the hook for the shopping carts that were picked up, rather than the retailer that has contracted with them.

CDD Elliano: If we could get the state legislature to change the law we might be able to do that, but currently it is not an option. There is existing state legislation that regulates the impounding, which is why our ordinance, and a couple of other select communities in California, came up with the cart containment plan to provide for an alternative mechanism to get some form of compliance from the retailers.

Chair Goodrich: Does the shopping cart retrieval company need to have a business license to operate in the City?

CDD Elliano: Yes, they do.

Chair Goodrich: Is there any leverage there?

CDD Elliano: A business license is merely a tax, but our cart containment plan has a requirement that an approved vendor must be utilized for cart retrieval, and if the vendor is

not picking up carts satisfactorily we can notify the store that the vendor they are using is not acceptable. She noted that at least three stores she was aware of had changed their cart containment vendors due to their failure to perform.

Frank Gorman: It sounds like the City is continuing to do the job of the retrieval companies. If you contact a retailer, does the vendor have to have approval from the retailer to pick up the carts from the City?

CDD Elliano: Yes. The retailer must contact the City to advise that their retrieval company will be picking up their carts.

Frank Gorman: Wondered if we could restrict them to be able to pick up their carts on only one day per month.

CDD Elliano: Explained that state law is skewed toward the retailer. The City has to be open five business days for retrieval. Once a retailer has a cart containment plan in place, it is stipulated that their retrieval companies have to be actively patrolling the City to retrieve carts. Once all of the plans are in place, if we continue to have a problem, we will be able to consider other options.

## **5. Presentation: Existing & Proposed Alcoholic Beverage Regulations –** *Community Development Director Deanna Elliano, Police Chief Dave Brown*

CDD Elliano initiated the presentation, and stated that she would like to have Assistant City Attorney Erika Vega give a short overview regarding what the Alcoholic Beverage Control Board (ABC) regulates, versus what the City can regulate.

Attorney Vega explained that there was interplay between state law and local land use control. She noted that ABC governs the licensing of any establishment that sells alcohol for on-site or off-site consumption. The city has no authority regarding who can or cannot sell alcohol – it is completely under the jurisdiction of ABC. The City, however, does have the ability to impose zoning regulations to mitigate the effects of this use, such as hours of operation, noise, etc., utilizing the conditional use permit process. There is always a little contention here, because if you go too far it can be construed as prohibition.

CDD Elliano distributed a handout outlining Alcohol regulations. She offered an explanation regarding the different types of licenses that were issued, including off-sale and on-sale licenses, as well as a relatively new type of license called an “instructional tasting license – type 86, and a special events, or one-day license. She discussed existing regulations in the City of Hemet, noting that bars, nightclubs and dance halls are subject to an Administrative Use Permit (AUP) that can be granted by the Community Development Director. If live entertainment is included, a Conditional Use Permit is required. For restaurants, alcohol sales are permitted by right, but if live entertainment is part of the restaurant, a CUP is required. Micro-breweries or wine bars also require a CUP, while liquor or convenience stores are permitted by right. Gas stations and mini-marts require a CUP as part of the gas station. Pharmacies, such as Walgreens, etc., that sell beer, wine and alcohol, are permitted by right.

Police Chief Brown: Added to the discussion, noting that the Police Department's role in licensing is established by State law. When ABC receives an application, they begin an investigation of the company. They also send notice to the Police Department, Planning Department, etc. He noted that it is the Police Department's responsibility to evaluate every request for a new license, and to make a determination whether or not we have an objection outright, whether we wish to impose conditions on the license, or whether we have no opposition whatsoever. It is important to note that on Type 20 licenses, which are off-sale beer & wine license, there is an over-concentration county-wide. This means that there are too many of these licenses, by ABC standards. ABC, however, wants this to be the local communities' decision whether or not to object or not object to allowing additional licenses of this type. Some of the things that the Police Department can object to are based on high crime area, a perception of too many licenses, or that a public nuisance would be created. The review that the police department does is very subjective. So what we would be looking for is some input, and the opportunity for our City Council to direct us in terms of an ordinance, and what types of things this community wants us to consider in our review.

CDD Elliano distributed additional handouts, including an Alcohol Sales Land Use Comparison with surrounding cities for on-sale restaurants and alcohol sales, and a Separation Comparison with surrounding cities. Most cities have a nominal or limited process for restaurants that serve alcohol. Most nightclubs, lounges, etc., require a CUP.

CDD Elliano discussed the various requirements for the different entities that serve alcohol, and then referred to the separation requirements, which are under a city's zoning power. She pointed out that the City of Hemet currently has none. The City of Murrieta, she advised, recently went through a complete revamping of their ABC requirements, and one of the favorable things in their ordinance is that they have a number of regulations affiliated with it. The most controversial piece of the Murrieta ordinance is regarding limiting the sale of alcohol at a restaurant or other place where alcohol is served – Murrieta prohibits the sale of alcohol after midnight, though it is doubtful that this has been tested yet. Murrieta also has a process where a business can apply for an extension past midnight. This ordinance is a good model to follow. Temecula, she noted, had taken a stand in prohibiting any new liquor stores.

CDD Elliano referred back to No. 5 on the first handout that she had distributed, entitled "CAC Presentation on Alcoholic Beverage Sales." She discussed some of the preliminary recommendations, as noted, elaborating with a more detailed description of each item.

Police Chief Brown discussed the social host ordinance option, which deals with "party houses" per se, and people that are serving alcohol in their homes. This type of ordinance would provide the PD with the ability to issue Administrative citations.

Gary Fowler: How exactly does that work?

Police Chief Brown explained that an Administrative citation is a fine that is imposed. Fines can be stiff, and the ability to collect is higher.

Michael Ramirez: Suggested that several communities are leaning toward social host ordinances. He asked if the City of Hemet has considered a recovery cost?

Police Chief Brown advised that an Administrative citation is a recovery of the cost of the response.

Mary Ann Mari: My primary concern is that Hemet has **no** restrictions. If we address this, will the existing establishments be grandfathered in?

CDD Elliano explained that generally when we implement new ordinances, the existing businesses, if permitted legally at the time, can remain in existence as a grandfathered use. With the tobacco ordinance, we required that a new CUP be required if a new business owner came in. If there happened to be a business that is particularly detrimental, it would be best to deal with it through the chronic nuisance ordinance.

Stefany Nelson: What is the distance between liquor stores that determines an over-concentration.

Police Chief Brown responded to the question, explaining how ABC establishes over-concentration according to zones. Remember, however, that ABC does not deny a license based on over-concentration, but instead leaves that to the local authorities.

Michael Ramirez: Deanna, are you familiar with the ordinances that other cities have passed to deal with over-saturation and the existing vendors that were grandfathered in prior to a CUP requirement?

CDD Elliano indicated that it was her understanding that the City of San Bernardino was the only city that had passed such an ordinance.

Michael Ramirez: I was fortunate to have been able to sit through a six-hour training session on this issue. There have actually been cities across California that have passed ordinances which also regulate existing liquor stores in the community so it basically isn't arduous to protect those liquor stores, vendors and businesses that had been grandfathered in as a CUP.

CDD Elliano stated that this was perhaps something that could be looked into as part of the new ordinance.

As a point of information for the City of Hemet, CDD Elliano advised that there were 74 off-sale, and 81 on-sale alcoholic beverage licenses within the city. Also, in the ABC regulations, the number of off-site beer & wine licenses is limited to one for each 2,500 people in a city/county, and the number of beer & wine licenses that can be issued in a city/county in combination with off-sale generate licenses, which is liquor, is limited to one for each 1,250 people. They generally calculate their numbers according to these zones or census tracts, and that's how they've reached their determination.

Chair Goodrich: It sounds like we are in desperate need of separation requirements. In looking at the separation guidelines for different cities, I see that the City of San Bernardino permits only 4 within a 1,000 foot radius. I would like to see this for Hemet.

Frank Gorman: Discussed loitering at liquor stores. I'm not sure that it has anything to do with the ordinance, but the loitering is disturbing and we should find a way to resolve it.



CDD Elliano discussed the limitation of single alcohol sales and cited examples.

Michael Ramirez: Pressure needs to be put on the store owner to pay a fine.

Stefany Nelson: Inquired regarding caps for permits.

CDD Elliano advised that since Hemet has no review process or limits, there are currently no caps placed by the City – only by the ABC Board at this point.

Sharon McComb: I find it astounding that we have no separation requirement. I would definitely like to see separation and radius requirements established for Hemet.

## **6. Future CAC Meeting Schedule - *Community Development Director Deanna Elliano***

Chair Goodrich: The CAC is doing well at this point, but I would like to keep pushing forward with the 19 ordinances that we originally set out to review. Of those 19, I'm not sure if Mark or Deanna have a preference, but there are still six ordinances that we've been discussing, and we should probably be looking at some of the other ones that are on the list as well. He asked if all the ordinances on his sheet were completed.

ICM Orme stated that he would email out the updated ordinance list the following day.

Chair Goodrich: My interest is in getting the ordinances passed.

Discussion ensued regarding the establishment of an 800 number for the Hemet ROCS hotline.

Mary Ann Mari: I was accosted the other day at Walgreens, and when I threatened to call the police, the kid who was following me told me that the police couldn't do anything to him. It would be nice to have an 800 number that we could program into our phones.

ICM Orme suggested that police dispatch should be called in such instances, and Police Chief Brown concurred.

Frank Gorman: Is it against the law, when someone is harassing you to spray them with pepper spray?

Police Chief Brown responded that the reasonable expectation threshold varies from case to case, but that if you or someone else is in danger, it is permissible to use pepper spray for self defense. He recommended that great consideration and responsibility be taken in making the decision to do this.

Mary Ann Mari: Is 911 the best way to reach police dispatch?

Police Chief Brown advised that the best way to reach police dispatch is to dial 951-765-2400. He indicated that by pressing one (1) upon connection of the call, there was no way that the call could be placed on hold. He added that currently 911 calls are routed through Indio, but would soon be coming straight to Hemet dispatch.

Mary Ann Mari: Clarified that people who are harassing others in parking lots, etc., are not phased by or afraid of the police department.

Police Chief Brown suggested that it should be kept in mind that five calls made from the same shopping center regarding a nuisance panhandler would promote a fine, so making the call was important.

Frank Gorman: Stated that he was looking forward to having 911 calls routed directly through the City of Hemet, and expressed hope that it would encourage a faster response time.

Chair Goodrich: Noted that he was looking at an implementation team sheet for volunteer support, and expanding volunteer programs. What is the time frame that we have before some of these programs can be implemented, either internally or out in the field?

ICM Orme indicated that he had asked department heads to assess the volunteer interest based on the forms that are submitted. CDD Elliano is working with her Code Compliance Manager to establish a program. Police Chief Brown has a program in place, but background checks are required.

CDD Elliano explained that there are many ways to volunteer, and that simply being the eyes & ears for the community is one of them. Watch what is going on and report what you see that is of concern. The new Community Concern form on the website is one way to do this. In addition to that, there is always a lot of back office work that has to be done, and administrative support volunteers would be very useful. The United Way's RSVP program would be an excellent resource to get some retired seniors in place to help provide office assistance. She noted that the new volunteer interest forms immediately reach her, as well as other department heads and staff members. The Code team will soon be embarking on Mobile Home Park inspections, and could definitely use volunteers for this task, as long they are performing non-confrontational assignments, such as going through the check lists.

Gary Fowler: Discussed the fact that people are expecting instant gratification with regards to what they want to see happen in the city. He referred to a flow chart that had recently been provided to him by CDD Elliano, and suggested that the undefined acronyms be eliminated, and the form be provided globally so that people are better able to understand why the process takes time to implement.

Chair Goodrich: Wondered if the newsletter that had gone out to Hemet residents had included information on volunteer opportunities.

ICM Orme advised that the newsletter promoted the web page, and that as soon as residents accessed that page, they would see all of the ROCS information, including the volunteer form. He further stated that he would be posting not only the ordinance flow chart, but also the alcohol information that had been discussed this evening.

Mona Groff: I have been a little disheartened as the meetings go on. We start off with a large group of people, and when they don't see progress right away, many of them seem to lose interest and fade away.

Chair Goodrich: I received a letter today at work regarding proposed changes to the valley. A lot of this has to do with a joint task force for public safety between Hemet and San Jacinto. He noted that the CAC is an advisory body of citizens with no authority to pass laws. We are reviewing ordinances and having input on them. As much as I welcome comments, letters and suggestions to the committee, we have no authority to vote them through. I will pass this along to ICM Orme to get to the City Council.

## **7. CAC Roundtable – CAC Chair & Committee Members**

*(CAC Roundtable is the opportunity for the CAC to state topics of primary concern or interest to CAC members and suggested topics or speakers for future meetings.)*

Chair Goodrich advised that it has come to his attention that the 7:00 p.m. Thursday time slot is not working well for everyone. It was tried because of the public interest, but it appears that less people are present tonight than were at the last 3:30 p.m. meeting, and several CAC members cannot attend the evening meetings. Also, the City was not paying overtime for support staff at an afternoon meeting, as they must for an evening meeting. He indicated that he would like to discuss changing the meeting back to its former meeting time.

Mary Ann Mari suggested 3:00 to 5:00 p.m. as the meeting time.

Sharon McComb concurred that the meeting should revert back to its former time.

Council Member Larry Smith noted that the 7:00 p.m. effort had been an attempt to reach as many people as possible.

It was MOVED by Mona Groff and SECONDED by Stefany Nelson to move the Hemet ROCS CAC meetings back to the 3:30 to 5:30 p.m. time slot on the fourth Thursday of each month.

All CAC members present concurred with the change.

CDD Elliano advised that there were a couple of other scheduling matters that needed to be discussed. When the CAC originally convened, it was discussed that the committee would meet for six months, and staff would like to see if there is interest in continuing for a few additional months. We need to report to the City Council regarding the CAC's thoughts on this, and get their concurrence to continue the committee. She noted that the 4<sup>th</sup> Thursday in November is Thanksgiving, and the 4<sup>th</sup> Thursday in December is the week of Christmas. She recommended meeting in October, and then adjourning to the 5<sup>th</sup> Thursday in November. She further recommended going dark in December.

Chair Goodrich: I am willing to continue with the committee until the task is done.

Council Member Smith: Stated that he would like to know the definition of "until the task is done." Is this upon finalization of the 19 ordinances?

Frank Gorman: I think that the CAC should continue, and I am willing to continue until the task is done, but I think that the City Council should determine the CAC's use.

Council Member Smith: Clarified that he was not trying to insinuate that the CAC should cease, but merely wanted a definition of how long they wished to continue.

Council Member Krupa: Stated that she would like to see the CAC continue at least until we get through these ordinances. If somehow, after these 19 ordinances, there continues to be a need, or if other things come up, then we will need to address those, but meanwhile the CAC is extremely important in getting the 19 ordinances completed.

ICM Orme advised that he would be discussing the continuation of the CAC at the October 11<sup>th</sup> City Council meeting, and would report back to the CAC at their October meeting.

## **8. Identification of Agenda Items for Next Meeting- *CAC Chair and City Staff***

Chair Goodrich deferred this item to ICM Orme and CDD Elliano.

CDD Elliano advised the CAC that staff would begin working with the City Attorney's office to draft the Alcoholic Beverage Ord. The next items that staff would like to work on are the property maintenance ordinance, and foreclosure registration programs, which relate to our board-ups.

Mary Ann Mari: Noted that as a representative for the mobile home parks, we welcome the Mobile Home park inspections. We often have a horrible time getting our home-owners to bring their units into compliance. They don't feel that we have the teeth to enforce compliance, and it's horrendous to start an eviction process for non-compliance, but when we have the arm of the law behind us it makes it much easier for managers and park owners to do so, which helps to maintain our status as four or five star parks in the community.

CDD Elliano advised that the new Building Official had organized a training session with the Department of Housing and Community Development (HCD) that morning, which was attended by our Code Compliance staff, as well as Building Inspectors, Fire, Community Investment and Housing representatives. We will be notifying each park in advance and providing information regarding the types of things we will be looking for during these inspections. We always hope for voluntary compliance first. If it is a problematic park, then the Police Department will be joining us.

## **9. Adjournment to the meeting of October 25, 2012- *CAC Chair***

The CAC unanimously concurred to adjourn the meeting at 8:48 p.m.