



Parking Lot Restriping

CITY OF HEMET BUILDING DIVISION
445 E FLORIDA AVENUE, HEMET, CA 92543
(951) 765-2475

DO I NEED A PERMIT TO RESTRIPE AND SLURRY SEAL A PARKING LOT?

Yes, anyone changing, updating or repairing the striping of an existing parking lot needs to have a permit. In addition, any alterations to ramps, path of travel, handrails, etc. requires a permit. Repairs or alterations to the asphalt itself may require a permit from the Engineering Department, you can contact them at 951-765-2360.

WHY DO I NEED A PERMIT?

The 2007 California Building Code, Chapter 11, and the Hemet Municipal Code, Article IV, Division 1, Section 78-130 provides standards for accessibility to existing structures. A permit needs to be obtained to ensure those requirements are met.

WHAT WILL I NEED TO SUBMIT TO THE BUILDING DEPARTMENT FOR REVIEW?

- You will need to submit a completed building application,
- a bid/cost or engineers estimate of the project detailing the entire scope of work.
- a copy of the signed contract
- along with three (3) sets of plans showing the layout of the parking lot and the location.
 - It should include the dimensions of the parking stalls, the number of parking stalls, the number of handicap parking stalls, access aisles, van access spaces, the slopes and cross-slopes of the handicap parking stalls, path of travel and ramps, any signs and their locations, any wheel stops, square footage of the building, use of the building, nearest street and cross streets, address and location of building, and ramps. (You may be asked for additional items. Please use attached plan check form to make sure you have provided all the necessary information on your plans.)

These plans will be brought into our office for plan check. A minimum of \$104.32 plan check fee will be collected. Once all departments have

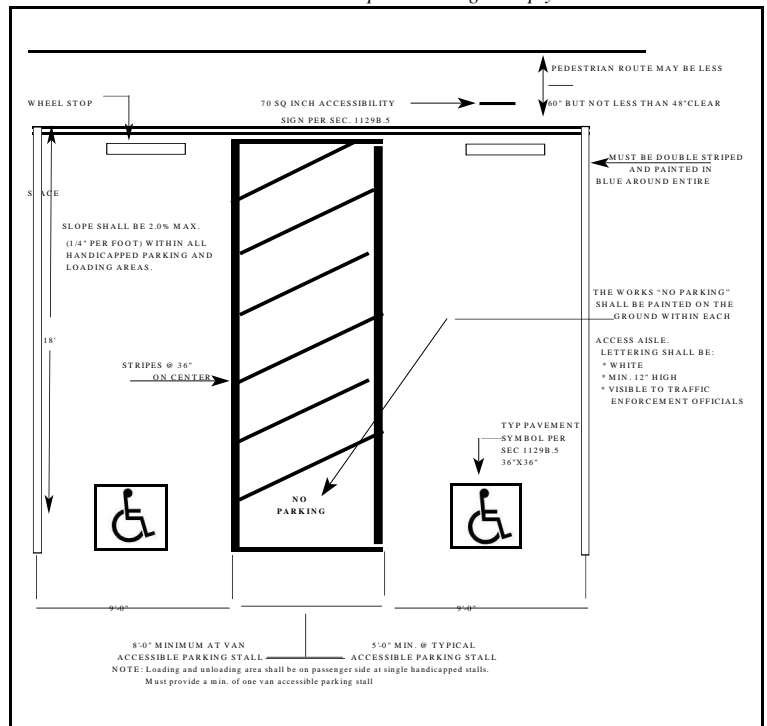
approved the plans, the permit fees will be calculated and you will be contacted to pick up your permit.

WHAT DEPARTMENTS WILL REVIEW THEM?

The plans will be submitted to the Building Department. They will then be routed to the plan reviewers in the Building, Planning, and Engineering Departments.

IT IS IMPORTANT TO NOTE THAT ANYONE THAT STARTS WORK WITHOUT FIRST OBTAINING A BUILDING PERMIT WILL PAY TRIPLE THE FEES.

Below are some examples that might help you.

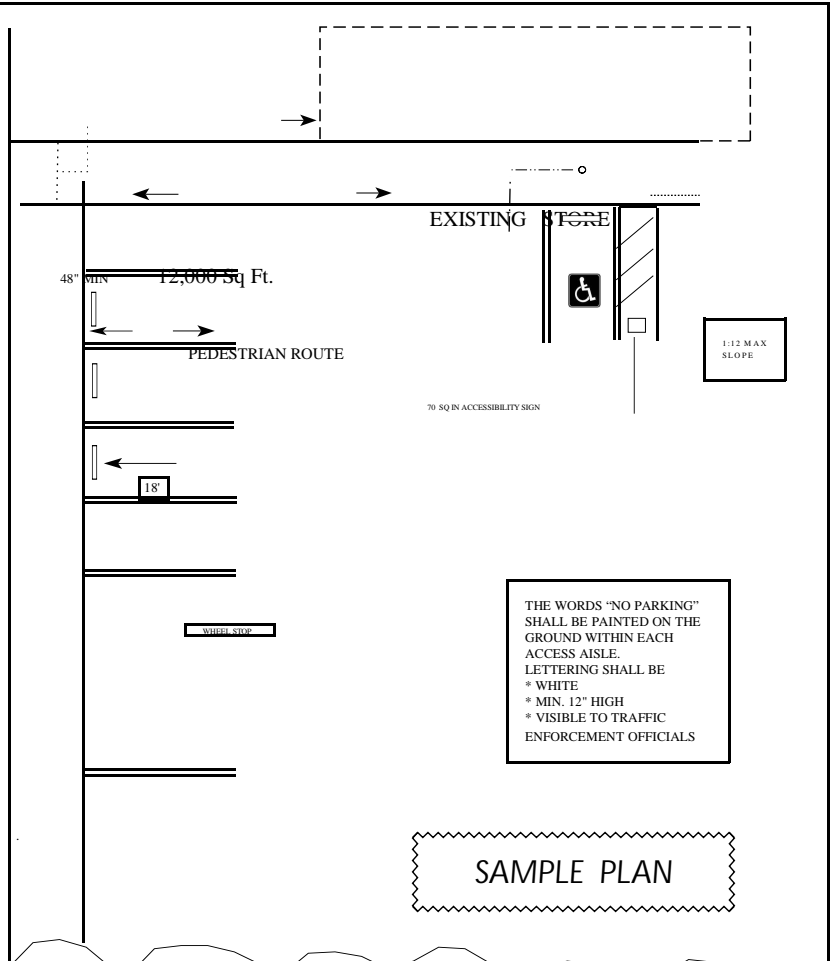
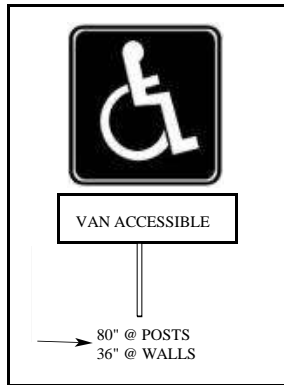


AT EACH PARKING SPACE (POST - OR WALL-MOUNTED)

THIS SIGN SHALL:

- BE PERMANENTLY POSTED AT EACH PARKING SPACE RESERVED FOR PERSONS WITH DISABILITIES.
- BE REFLECTORIZED
- CONSIST OF A PROFILE VIEW OF A WHEELCHAIR WITH OCCUPANT IN WHITE ON DARK BLUE BACKGROUND.
- NOT BE SMALLER THAN 70 SQUARE INCHES IN AREA.
- BE POSTED AT MIN. 80 INCHES ABOVE THE PARKING SPACE FINISHED GRADE OR MAY BE CENTERED ON THE WALL AT THE INTERIOR END OF THE PARKING SPACE AT A MINIMUM HEIGHT OF 36" FROM THE PARKING SPACE FINISHED GRADE, GROUND, OR SIDEWALK.

- WHEN SPACES ARE REQUIRED TO BE VAN ACCESSIBLE AN ADDITIONAL SIGN STATING "VAN ACCESSIBLE" SHALL BE MOUNTED BELOW THE SYMBOL OF ACCESSIBILITY.



NOTE: this is just a sample for reference. This plan is not all inclusive and your plans may need additional information, every site is unique.

Total Number of Parking Spaces	Minimum Required Number of Accessible Spaces
1-25	1
26-50	2
51-75	3
76-100	4
101-150	5
151-200	6
201-300	7
301-400	8
401-500	9
501-1000	2% of total
1000 and over	20, plus 1 for each 100 or fraction thereof, over 1,000

Medical Care Outpatient Facilities need to comply with Section 1129B.3 of the California Building Code

SITE ENTRANCE SIGNAGE

UNAUTHORIZED VEHICLES
PARKED IN DESIGNATED
HANDICAPPED SPACES NOT
DISPLAYING DISTINGUISHING
PLACARDS OR LICENSE PLATES
ISSUED FOR PHYSICALLY
HANDICAPPED PERSONS WILL BE
TOWED AWAY AT OWNER'S
EXPENSE.

TOWED VEHICLES MAY BE
RECLAIMED AT
THE CITY OF HEMET
OR BY TELEPHONING
951-765-2400

City of Hemet

Building & Safety Division

PARKING LOT RESTRIPE PLAN REVIEW

Plan Check No.: _____ Plan Check Expiration Date: _____

Job Address: _____

Square Footage: _____ Use Zone: _____ Fire Zone: _____

Occ. Group: _____ Initial Valuation \$ _____ Type of Construction: _____ No. of Stories: _____

Applicant: _____ Phone: _____ E-Mail: _____

Reviewed by: _____ Date: _____ Telephone: _____

2nd Review by: _____ Date: _____ Telephone: _____

Fire Sprinkler Information:

Building sprinklers throughout? YES NO

Sprinklers used in lieu of one-hour construction? YES NO

Sprinklers used for an area increase? YES NO

Your application for a permit, together with plans and specifications, has been examined and you are advised that the issuance of a permit is withheld for the reason hereinafter set forth. The approval of plans and specification does not permit the violation of any section of the Building Code, or other local ordinance or state law.

Note: Numbers in a parenthesis refer to Code Sections of the 2007 Edition of the California Building Code, Table (T), Plumbing Code (P.C.), Mechanical Code (M.C.) Or Fire code (F.C.) Asterisk (*) refers to local amendments.

Instructions:

- Corrections with checked item numbers apply to this plan check.
- In the right-hand margin of the circled corrections, please indicate the sheet number and detail or note number on the plans where the corrections are made. Resubmit marked original plans and three corrected sets of plans, calculations and this plan review list to the Building Department.
- Incomplete or unreadable drawings or calculations will not be accepted.
- Incorporate all comments as marked on the checked set of plans and calculations and these corrections sheet.

A Application and Permits

- Application will expire on _____. Obtain the building permit prior to expiration or file an extension with an additional fee of \$_____.
- Valuation is low. It should be \$_____. Correct the application and pay a supplemental plan check fee of \$_____.
- Complete the permit application form to show the legal description, building area, street address, owner, designer, occupancy group, type of construction, fire zone, _____.
- A separate application and permit(s) is/are required for:
 - Retaining walls
 - Block walls
 - Signs
 - Swimming pools
 - Fire sprinkler systems
 - Each separate structure
 - Electrical work
 - Mechanical work
 - Plumbing work
 - Asphalt removal or replacement (Please contact the Engineering Department for further information.)
- A separate permit for demolition work is required.
- A Certificate of Worker's Compensation Insurance must be on file with Building and Safety before a permit can be issued.
- Comply with protection of adjoining property by giving a 30 day written notice (by certified mail) by attaching a letter to adjacent property owners, of intent to excavate where excavation is deeper than the foundation of adjoining building and located closer to property line than the depth of excavation.
- The permit application must be signed by the property owner, or licensed contractor, or authorized agent at the time the permit is to be issued:
 - For owner-builder permits: Owner's signature must be verified by notarization or personal identification.
 - For contractor building permits: Prior to the issuance of a building permit, the contractor shall have the following:
 - Certificate of Workers Compensation Insurance made out to the Contractors State License Board.
 - Notarized letter of authorization for agent of a contractor.
 - Copy of contractors state license or pocket ID.

B Site Plan

- The address of the building and the name and address of the owner and designer are required on the first sheet of the plans.
- A complete plot plan showing lot dimensions, setbacks, street names, location of proposed and existing buildings, north arrow, and scale is required.
- Indicate building entrances.
- Indicate type of all businesses parking lot is servicing.
- Indicate pedestrian path of travel.
- Indicate slopes and cross slopes.
- Indicate dimensions of the parking stalls.
- Indicate location of any wheel stops.
- Indicate locations of all accessible signs.
- Indicate location of entrance signs.
- Indicate number of accessible parking spaces.
- Indicate location and dimensions of van accessible parking stalls.
- Indicate locations and dimensions of accessible parking stalls.
- Indicate location and dimensions of pavement symbols.
- Indicate locations and specifications on the "No Parking" signs.
- Indicate locations and dimensions of any accessible ramps, including slopes.