



REGULATIONS COVERING
**SUBMITTAL REQUIREMENTS FOR
 ELECTRICAL PANEL ADDITION/REPLACEMENT**

CITY OF HEMET BUILDING DIVISION
 445 E FLORIDA AVENUE, HEMET, CA 92543
 (951) 765-2475

INFORMATION
 BULLETIN

143

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Do I need a permit to replace or add an electrical panel?

Yes, any electrical work needs to be inspected to ensure property installation.

What do I need to submit to the Building Department to obtain a permit?

If you are upgrading or replacing your panel you will need to provide the following:

- One completed and signed building application. This is available on line at www.cityofhemet.org.
- three copies of a plot plan that indicates the location of the panel.
- three copies of the panel schedule.
- Show grounding and bonding, indicate size and type.

If you are adding a new panel you will need to provide the following along with what is listed above:

- Show how the new panel is going to be wired to existing system. **Note: all electrical must be run underground.**
- Indicate wire type and sizing.

Note: If any sub-panels are being installed submit the same information as listed above.

What inspections will I have?

- ▶ You will need to have a rough electrical inspection once the wires have been pulled. Make sure to bond and ground your panel correctly.
- ▶ You will then need to have a final inspection. Once the inspector has gone out and you pass your final inspection a release form will be sent to the Edison Company to energize your panel.

By signing below, I acknowledge that all required documents are included in the submittal and I am aware that the omittance of any items may result in a delay of the plan check turn around time, rejection of the submitted plans or additional plan check fees. Furthermore, I am aware that my plans will expire 180 days from the date of submittal unless a permit has been issued or a request for extension has been granted.

 Signature

 Date

**HELPFUL NUMBERS
 CITY OF HEMET**

Building Inspection	(951) 765-2428
Fire Inspections Appointments	(951) 765-2450
Building & Safety Division	(951) 765-2475
Business License	(951) 765-2358
Engineering Division	(951) 765-2360
Planning	(951) 765-2375
Refuse	(951) 765-2352
Water	(951) 765-2350
Chamber of Commerce	(951) 658-3211
Southern California Edison	(951) 655-4555
Southern California Gas Co	(800) 427-2200
Verizon	(800) 483-1000