



**CITY OF HEMET
ENGINEERING DEPARTMENT
445 E. Florida Avenue
Hemet, CA 92543
(951) 765-2360 Phone**

REQUIREMENTS FOR ISSUANCE OF PERMITS

All the permits requested from the Public Works-Engineering Department shall be subject to the following requirements and conditions.

GRADING PERMIT

- Approved Grading Plan
- Approved WQMP (if required)
- Proof of filing a NOI, after obtaining approval of the WQMP (if required)
- Obtain a WDID number (after approval of the WQMP, and filing of a NOI)
- Grading permit fees
- Grading permit shall be valid for six (6) months
- Other

PUBLIC WORKS PERMIT

- Approved improvement plans (on/off-site residential or commercial improvements)
- Approved cost estimate (use City of Hemet unit prices, plus 20% contingency)
- Cash deposit or Bonds for Performance and Labor & Materials is 100% of the Engineer's Cost Estimate each, for large projects
- Cash deposit of 100% of cost estimate or \$500.00 whichever is greater for small projects
- Caltrans/Other agency permits (if needed)
- Public Works permit fees
- Public Works permit shall be valid for six (6) months
- Other

STREET CUT PERMIT (for water and sewer lateral connections)

- Plot plan showing proposed lateral location
- Traffic control plan
- Cash deposit of 100% of cost estimate or \$500.00 whichever is greater
- Permit cost is calculated by the # hours plan check and inspection
- Other

NEW CURB, SIDEWALK, DRIVEWAY and CURB CORE PERMIT

- Plot plan showing proposed location
- Traffic control plan (if needed)
- Permit cost is calculated by the # hours plan check and inspection
- Call for an inspection, 72 hours before pouring any concrete, at (951) 765-3860
- Other

TRANSPORTATION PERMIT

- Completed application
- Insurance certificate with City of Hemet as additional insured
- Permit fees are:

One Day	\$16.00
Multiple Trip	\$90.00
Annual	\$90.00
- Other

ENCROACHMENT PERMIT

- Plot plan showing proposed work
- Traffic control plan (if needed)
- Permit cost is calculated by the # hours plan check and inspection
- Call for inspection, 72 hours in advance, at (951) 765-3860
- Other

HAVE QUESTIONS ?

Call Engineering Division at (951) 765-2360